

## Minutes of the March 2017 Presidents/Secretary's Meeting

**Date when meeting held:** 8<sup>th</sup> March 2017

**Time:** 6 pm

**Venue:** Taree Hockey Centre Clubhouse

**Present:** See attached attendance sheet. Also in attendance but not on the sheet were Michelle Collier, Deb Monck, Jane McNeill and Dominic Tagliapietra.

**Apologies:** Gloucester HC representatives and Dylan Turner

**Absent:**

Conflict of interest

### a. Minutes of the Feb Presidents and Secretary's Meeting

**Moved:** Shane Green

**Sec:** Lyn Schneider  
**Carried**

### Business arising from the minutes of the presidents and secretaries meeting March 2017

**1. Fast hockey** – team nominations due 16<sup>th</sup> of March no late entries accepted.

**2. Gala days** – these days were organised by Hockey New South Wales. Five schools were invited but not all schools. 2018 Manning Valley hockey Association will conduct the days with hockey New South Wales support.

**3. Come and try** hockey days so far these days have been a success with new kids having ago. Not all clubs have sent representatives to help on the day. The next one is this Friday the 10<sup>th</sup> March. It would be good to see all MVHA clubs support.

All the team and player registration forms and 2017 info including age waivers are on the Manning Valley Hockey Association website. The Association would have to wait and see if there are enough teams to run a division four women's competition.

### 4. Revolutionise website

71 people have registered so far and we must emphasise to our members that they must pay the New South Wales hockey Association component before they play. After 30 March 2017 members are no longer registered with Hockey New South Wales. Clubs were reminded it is their responsibility to make sure that their players are registered/financial with HNSW before they are allowed to take the field in the regular season. This is for insurance.

### General Business

**a. Just Hockey sponsorship** – the terms of the contract with Just Hockey are great for hockey in the Manning Valley and they will be managing the pro shop help of Adam Birkefeld.

**Advantages:** Support for all representative players (juniors/seniors/masters); Ability to update coaching/umpiring etc for MVHA; Junior encouragement awards – to be distributed to clubs; 10% discount off all Association purchases.

**b. Junior forum for 15 to 18-year-old members** – there were 11 at the meeting and the minutes of that meeting were sent to clubs for their information. The next meeting is 14 March at 7 pm. The people in attendance were asked to bring their team list and who their umpires and managers will be.

There was much discussion from the floor about the need for such a competition as proposed by the junior forum. The presidents indicated that their teams playing Division 1 juniors were

competitions	Wingham	sharks	Chatham	Tigers
Girls	Yes	?	Yes	Yes
Boys	Possibly	?	Yes	Yes

Clubs will need to send to the junior Match Committee meeting their numbers. A unisex competition as well as an option be which was mixed /social? Junior match committee will then discuss and attempt to create a viable competition

**The junior match committee meeting will be held on Tuesday next at 6pm.** Deb will be in attendance from the board of management.

**b. Turf field cleaning** 20<sup>th</sup>, 21<sup>st</sup> and 22<sup>nd</sup> of March for cleaning. All clubs informed that there will be no training on the turfs that week.

The masters competition may be able to be conducted around what turf is been cleaned at the top. They must check with Shane – Turf Director- beforehand

If there is rain the cleaning will be rescheduled all clubs will be informed if they will be able to use the turfs for training. Clubs are asked to contact the Turf Director (Shane Green) if they are unsure before using the turfs.

#### **d. Club information**

Thank you to the clubs that have supplied their up-to-date club details to the secretary. There are some still some clubs with details outstanding. **ALL** clubs were asked to make sure their current details are correct and sent to the secretary MVHA.

#### **e. Family fee reduction**

This is a new initiative from the MVHA Board of Management which recognises that families with several children playing hockey sometimes puts a strain on family's finances. The Treasurer outlined how the system will work. Information sheets and guides have been emailed to all clubs explaining the process and how to claim.

#### **f. Keys for lights/scoreboards**

Clubs have been issued with new keys which activate all field lights and scoreboards. It is very important that clubs **MUST** adhere to the following procedure when using the keys to prevent damaging the locks:

1. Put the key in the keyhole
2. **DO NOT turn the key**
3. Turn the respective plastic switch/es e.g lights or scoreboard to the ON position
4. Remove the key – note that the switch will now be locked ON.
5. At the end of play for the night. Insert the key into the hole.
6. **DO NOT turn the key**
7. Turn the respective plastic switch/es e.g lights or scoreboard to the OFF position
8. Remove the key – the switch will now be locked OFF.

Clubs may get copies of the keys cut as required – please notify all users of correct procedure. As the lights to the ATF have already been broken by not following the procedure.

#### **g. Association rep team selections**

Coaches of some Junior Rep Teams have begun to train. The meeting agreed that each club be requested to supply three of their members who are suitably qualified to be a selector of a representative team. This list will form the basis of providing selectors for a representative team.

Ben Brown coach of the under 15 Boys Representative Team has arranged for training/trials for each team on Sunday? 26<sup>th</sup> of March at 6 PM on Terry launders field. Clubs should inform their members in this age group to try out for the

team. If they can't make a training session they should contact the manager giving their reasons why they can't attend (as set out in the rep team manual).

MVHA Secretary will send out a formal invite to all clubs to notify interested members.

#### **h. Match Committee Charter**

MVHA Match Committee Charter as attached to the agenda for the meeting tonight and presented to the meeting.

**Motion:** *Manning Valley Hockey Association adopt the match committee Charter as presented to the meeting with the deletion of the word "present".*

**Moved:** Jane McNeill

**Seconded:** Michelle Collier Tony Lewis

**Carried**

#### **h. Working with children**

Dom Tagliapietra and Doug Davidson have been given the job of collating working with children checks. The meeting was informed that there is a six week backlog for applications being approved. Clubs must get their Members who are going to be involved with juniors in any way to ~~must~~ indicate either a WW C number or evidence of their application being processed. Tags request birthdates please along with full names to help him verify the WWC certificate. If clubs could forward this as a group of members instead of single persons it would be appreciated.

#### **j. Strategic plan for hockey New South Wales**

President informed the meeting that the Association has been requested by New South Wales Hockey to prepare a strategic plan. They will be visiting us sometime in the year to discuss and give advice. The BOM will develop this plan and it is also a good idea for clubs to work on a strategic plan as well.

#### **k. Revolutionise website**

Each club can now get access to their section of the website. If clubs do not have access information they should supply the President with their representative details and she will give them the access codes. It should be noted that the number of people given access by their clubs should be kept to the minimum. Access can only be given once the person has registered with HNSW in some capacity

#### **l. Premier League**

Adam Birkefeld has been in contact with Port Macquarie regarding the teams that will be competing in the Premier league. The meeting agreed that the men's match committee should be the people organising the Premier league. The men's match committee will meet on 16 March (Thursday). Indication from Simon Thresher PMHHA is that there are two confirmed men's sides interested in the format discussed at the previous P&S meeting in February.

#### **m. The role of the RCC**

To be placed on the presidents and secretaries meeting agenda for April. A role statement will be supplied at the next meeting.

#### **n. Business Clubs**

##### **a. Chatham Wolves HC**

Nil

##### **b. Cougars HC**

nil

##### **b. Gloucester HC**

Apologies from Mark

##### **d. Great Lakes Strikers**

Jane McNeill stressed nominations due 16<sup>th</sup> of March.

Cathy Groth raised the question with regard to availability of Epipens at the Hockey Centre. Secretary informed the meeting that there were pens in the first aid kit as you come into the clubhouse.

**e. Sharks HC**

nil

**f. Taree West Raiders HC**

i. **Match cards** need to be updated ie 2017 and will be done by the Board ready for start of season.

ii. **Best and fairest points** awarded on cards discrepancies between men and women's

**Motion:** that the match cards be changed to only have one three: two: one points awarded

**Moved:** Rod Collier

**Seconded:** Tony Lewis

**Carried**

**iii. Board Portfolios.**

Deb was asked to provide details at the next meeting.

**g. Tigers HC**

**i. Clearances**

Clubs to note that all players transferring between clubs within Manning Valley hockey must obtain official ~~provide~~ clearance from their previous club. This clearance must then be provided to their new club. Any unfinancial member's names must be given to the secretary if? Treasurer of MVHA. Hockey New South Wales is to be notified and that player who then include on their own financial players list.

**ii. Charities**

Tony Lewis suggested that the Association should have days where special charities are promoted such as "Beyond Blue". He indicated that he would be prepared to organise.

**Wingham HC**

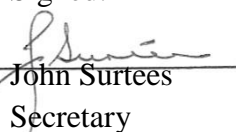
Gab Poole was concerned that the lights are turned off before goalkeepers dekit. Deb to investigate the possibility of sensor lights or similar

Next meeting will be 12<sup>th</sup> of April 6 PM

**Meeting closed 7.30 pm.**

Next Presidents and Secretaries Meeting will be 12<sup>th</sup> March at 6pm at the Taree Hockey Centre Clubhouse.

Signed:

  
John Surtees  
Secretary

12<sup>th</sup> March 2017

Signed:

Deb Monck  
President

**Manning Valley Hockey Association  
PRESIDENTS AND SECRETARY'S MEETING**

Date: Wednesday 8th March 2017  
Venue: Taree Hockey Centre Club House  
Time: 6pm



**Attendance Record**

Number	Attendee	Name	Signature
1.	Association President	Deb Monck	
2.	Association Secretary	John Surtees	
3.	Association Treasurer	Doug Davidson	
4.	Association Vic President	Michelle Collier	
5.	Chatham HC — President/Delegate		
6.	Chatham HC - Secretary/Delegate	Jaylea Muldoon	
7.	Cougars HC -President/Delegate	Shane Green	
8.	Cougars HC - Secretary/Delegate	Kathrina Green	
9.	Great lakes HC -President/Delegate		
10.	Great Lakes HC -Secretary/Delegate	Cathy Groth	
11.	Gloucester HC -President/Delegate		
12.	Gloucester HC -Secretary/Delegate		
13.	Sharks HC -President/Delegate	Ray Walters	
14.	Sharks HC -Secretary/Delegate	Sandra Tra	
15.	Taree West HC -President/Delegate	Doel Collier	
16.	Taree West HC -Secretary/Delegate	Michelle Collier	
17.	Tigers HC -President/Delegate	Tony Lewis	
18.	Tigers HC -Secretary/Delegate	Nicole Clark	
19.	Town HC -President/Delegate	B. Pensini	
20.	Town HC -Secretary/Delegate	Lyn Schneider	
21.	Wingham HC -President/Delegate	Gabriel Pooe	
22.	Wingham HC -Secretary/Delegate	Tim Lestrangle	
23.	Chairperson Junior Match Committee		
24.	Chairperson Men's Match Committee		
25.	Chairperson Women's Match Committee		
26.	Association Men's Registrar		
27.	Association Women's Registrar		
28.	Association Junior's Registrar		
29.	Board Member		
30.	Board Member		
31.	Board Member		
32.	MENS MASTERS PRESIDENT.	Philip Collier	
33.			
34.			
35.			